

**EXEMPT - X  
DEPARTMENT OF EDUCATION (740)**

**CODE NO. MXXXXX**

**DUTIES STATEMENT**

**EXEMPT CLASS**

**DEPUTY CHIEF STRATEGY OFFICER**

**Duties Statement**

This is a management class of positions. All personnel perform related work.

Under the executive direction of the Chief Strategy Officer for the Office of the Chancellor, with the broadest scope for the exercise of independent initiative and judgment, the Deputy Chief Strategy Officer for the Office of the Chancellor is responsible for the development and oversight of key policies, practices, and procedures to support strategy and long-term planning. The Deputy Chief Strategy Officer is responsible for assisting the Chancellor's Senior Cabinet, the Chancellor, and the Chief Strategy Officer with ensuring compliance with all legislative and judicial mandates, including those of the Federal government and the New York State Education Department (SED).